



BOARD OF COMMISSIONERS' MINUTES

Tuesday, March 14, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

Commissioner Pipe called to order the Board of Commissioners' meeting at 10:05 A.M. on Tuesday, March 14, 2017. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner, Administrator, Margaret N. Gray; and Deputy Administrator, Natalie Corman.

III. PUBLIC COMMENT

Representatives from the news media included Emma Gosalvez and Leon Valsechi.

County Personnel present included Mike Bloom, Chuck Witmer Jake Jacobs, Joe Davidson, and Bryan Sampsel.

IV. MEETING MINUTES

Commissioner Dershem made a motion to approve the Minutes from the Board of Commissioners' meeting held Tuesday, March 7, 2017. The motion was seconded by Commissioner Pipe and Commissioner Higgins abstained.

V. BID OPENING

Chuck Witmer and Mike Bloom opened proposals for the Bellefonte to Milesburg Trail Feasibility Study and Pre-Construction Analysis. The following bids were received for consideration:

	Bid Amount
Pashek & MTR, Ltd.(Lead)	\$84,750.00
Larson Design Group	\$79,391.60
Simone Collins (Lead)	\$85,500.00
Albertin Vernon Architecture, LLC (Lead)	\$85,517.00
Trans Associates (Lead)	\$85,665.00
The WHM Group (Lead)	\$85,467.00
Environmental Planning & Design, LLC (Lead)	\$85,000.00
Laird Recreation and Land Planning Services, LLC (Lead)	\$82,100.00

VI. ACTION ITEM(S)

- A. Commissioner Higgins made a motion to appoint Jeanie Burns to the MH/ID/EI Advisory Board for the term 2/2017 – 2/2020. The motion was seconded by Commissioner Dershem and unanimously approved.
- B. Planning – Jake Jacobs discussed the Centre County proposal to complete energy conservation measures at its facilities and developed a Request for Qualifications (RFQ) to solicit interest from Energy Conservation Companies (ESCOs). The selected company will complete the energy conservation measures for the County. Commissioner Higgins made a motion to approve the Request for Qualifications. The motion was seconded by Commissioner Dershem and unanimously approved. – Dept. 151.
- C. Commissioner Higgins made a motion to approve a check run in the amount of \$572,764.99 dated March 10, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

VII. DEPARTMENT HEADS – DIRECTORS – GUESTS – Commissioner Higgins made a motion to move items B - i. through vii. to the consent agenda; the motion was seconded by Commissioner Dershem and unanimously approved.

- A. Planning – Jake Jacobs requested the Board approve the Centre County First Time Home Buyers Program Bank Agreement between the County and M&T Bank. Commissioner Higgins made a motion to approve this request. The motion was seconded by Commissioner Dershem and unanimously approved – Dept. 151.
- B. MH/ID/EI-D&A - Request the Board approve the following:
 - i. Letter of Agreement between the County of Centre and Carl H. Frels to provide intellectual disability home and community services including utilization of a certified deaf interpreter. Contract maximum is \$3,000 with the source of funding as follows: State \$2,860 and County Match \$140 for the period July 1, 2016 to June 30, 2017.
 - ii. Addendum No. 1 between the County and NHS Pennsylvania. This will allow for funds to provide additional mental health family based services in the amount of \$18,000, increasing the contract maximum from \$21,000 to \$39,000. The source of funding is as follows: State \$37,175 and County Match \$1,825 for the period July 1, 2016 to June 30, 2017 – Dept. 561.

- iii. Addendum No. 1 between the County and Mary Ann Kresen, Esquire. This is to allow for funds to provide additional legal services in the amount of \$5,000, increasing the contract maximum from \$10,800 to \$15,800. The source of funding is as follows: State \$15,601 and County Match \$739 for the period July 1, 2016 to June 30, 2017 – Dept. 561.
- iv. Addendum No. 1 between the County and J.S. Transport. This will allow for funds to provide additional emergency transportation services in the amount of \$9,000, increasing the contract maximum from \$9,000 to 18,000. The source of funding is as follows: State \$17,158 and County Match \$842 for the period July 1, 2016 to June 30, 2017 – Dept. 561.
- v. Agreement between the County and Pamela Cosper to provide intellectual disability home and community services including utilization of a certified deaf interpreter. Contract maximum is \$1,500 with the source of funding as follows: State \$1,430 and County Match \$70 for the period July 1, 2016 to June 30, 2017 – Dept. 561.
- vi. Agreement between the County and CARES of Central PA, Inc. to provide intellectual disability services including community rehabilitation. The contract total is \$15,000 with the funding as follows: State \$14,298 and County Match \$702 for the period July 1, 2016 to June 30, 2017 – Dept. 561.
- vii. Addendum No. 1 between the County and The Advocacy Alliance. This will allow for funds to complete case management surveys through the Consumer Family Satisfaction Team in the amount of \$5,273, increasing the contract total from \$6,000 to \$11,273 with the source of funding as follows: State \$10,745 and County Match \$528 for the period July 1, 2016 to June 30, 2017 – Dept. 561.

VIII. CONSENT AGENDA

IX. TOURISM/HISTORY
N/A

X. DISCUSSION ITEM(S)

- A. Mike Bloom provided a presentation and report from Planning and Community Development on the surveys received for transportation funding. Responses were received from 19 of the 35 municipalities in Centre County. Of the 19 received, 12 were in favor of adding \$5 to the registration fee.

XII. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Bellefonte Borough - \$5 Registration Fee Response
- B. Potter Township - \$5 Registration Fee Response
- C. Caliber Contracting – Fire Training Facility
- D. Penn State Corporate Controller – Additional Impact Fee \$28,722.87
- E. Bellefonte Art Museum – Art to Honor, Dedicate, and Remember
- F. Juniper Village – Information Brochure
- G. Borough of State College - \$5 Registration Fee
- H. Deborah Norloff – Eagle Scout Erik David Norloff
- I. Centre County Historical Society – Upcoming Events
- J. MVEDP – Thank You Funding Assistance
- K. Patton Township - \$5 Registration Fee Response
- L. Leadership Centre County – Graduation Celebration Alumni Reception
- M. Commonwealth of PA – Child Welfare Needs Based Budget

XIII. RECOGNITIONS

Commissioner Dershem and Commissioner Higgins attended the March 12th ceremony for Noah Gaus of Boy Scout Troop 370 Buffalo Run Valley. Noah has earned the Eagle Rank.

XIV. C-NET REQUESTS

XV. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report – No Report.
- B. Announcements
 - i. An Open House will be held for the Temple Court Building on March 17, 2017 from 10:30 A.M. to noon. The opening ceremony will begin at 10:30.
 - ii. The Board of Commissioners' meeting scheduled for Tuesday, March 28, 2017 has been cancelled due to the Board attending the CCAP Conference in Harrisburg.
 - iii. The Commissioners will be holding three Town Hall Meetings during the month of March to discuss transportation funding.
 - a. POSTPONED - March 14 at 6:30 P.M. – 3rd Floor of the Courthouse Annex, Bellefonte
 - b. POSTPONED - March 15 at 6:30 P.M. – Patton Township Municipal Building
 - c. March 20 at 6:30 P.M. – YMCA, Philipsburg

XVI. EXECUTIVE SESSION REPORT – No Report.

BOARD OF COMMISSIONERS' AGENDA
TUESDAY, MARCH 14, 2017
PAGE 5

XVIII. MEETING SCHEDULE

Tuesday, March 7, 2017

BOC – 10:00 AM – Room 146 WB

Department Head Meetings – 1:30-4:00 PM - Room 144WB

Wednesday, March 8, 2017

Meeting with the Farm Bureau – 2:00 PM – Room 116WB

Thursday, March 9, 2017

Prison Board Meeting – 8:00 AM – Correctional Facility

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

Department Head Meetings – 1:30-3:00 PM – Room 144WB

Friday, March 10, 2017

Centre County Youth Center Board Meeting

XIX. ELECTION ANNOUNCEMENTS

Tuesday, March 7, 2017

Last day to circulate and file nomination petitions

Wednesday, March 8, 2017

First day to circulate and file nomination papers

Wednesday, March 22, 2017

Last day for withdrawal by candidates who filed nomination petitions

Monday, April 17, 2017

Last day to REGISTER before the primary

Tuesday, May 9, 2017

Last day to apply for a civilian absentee ballot

Friday, May 12, 2017

Last day for County Board of Elections to receive voted civilian absentee ballots

Tuesday, May 16, 2017

MUNICIPAL PRIMARY

XX. QUESTIONS FROM THE PRESS

BOARD OF COMMISSIONERS' AGENDA
TUESDAY, MARCH 14, 2017
PAGE 6

- XXI. Motion by Commissioner Pipe to adjourn the meeting at 10:57 AM. The motion was seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Margaret N. Gray
Administrator